



## FADS COMMITTEE MEETING

Wednesday 22<sup>nd</sup> April 2020 online, via Zoom  
commencing at 7:30pm

### MINUTES

**In the Chair via video conference:** Cindy Gray.

**Present via video conference:** Sarah Walker, Ellen Ross, Rowena Laing, Jane Stephenson, Laura Cranstoun.

**Apologies:** None.

#### 1. Welcome

#### 2. Minutes of 12th and 25th March meetings and Matters Arising from these and 5th February meetings

##### 2.1. General maintenance & equipment

###### 2.1.1. Bar cupboard in Green Room.

As this has been on Paul's 'to do' list to date, we need to liaise with him to find out whether he's still happy to deal with it. **@Cindy** to keep on agenda.

Ellen reported that Paul had expressed to her that much of the backstage work tended to fall exclusively on his shoulders and that there was not enough help from the rest of the Club for set-building and general maintenance. Tony, Lorna and Sam have all expressed similar feelings. The Committee recognized that more needs to be done to support members who take the lead on different roles. The 'Committee Roles' document (as per item 5.2) will help with managing this going forward and it was agreed that Committee members will ensure those leading tasks/projects will always be asked what help they need.

###### 2.1.2. Box for silver/gold slash curtain.

As highlighted in 2.1.1. above.

###### 2.1.3. Lighting board for vari-light.

Tony has a new lighting board. **@Cindy** to offer to help with it.

##### 2.2. Miscellaneous

###### 2.2.1. Pouches for radio mics.

Rowena has spoken to Wendy about the wide elastic belts required. **@Rowena** to follow up.

###### 2.2.2. Child booster seats.

(Remaining on agenda until the club is closer to being back up and running.)

**@Laura** to investigate suppliers and prices. We'll also need to liaise with Hall Committee regarding storage.

###### 2.2.3. VHS machine for viewing old performance tapes.

We need to find a machine! **@Sarah** to ask on Facebook and via mailshot to members once lockdown's over and we're able to organize viewing the tapes.

### 3. Treasurer report

#### 3.1 Finances

Current account £857.15, deposit account £7,204.26.

#### 3.2 Membership

No change from last month.

### 4. Productions 2019-20

#### 4.1. Housebound – SCDA One-Act Play Festival 2020

Gavin has said he would very much like to enter it again next year, as they didn't have the opportunity to perform in the Eastern Division round this year. All were in agreement.

#### 4.2. Spring Musical: Calamity Jane

##### 4.2.1. General production report

Rowena reported latest Covid-19 news saying social distancing is likely to be in place for the rest of the year. We therefore may not be able to perform at the end of October, as hoped. There is the possibility of leaving CJ until the spring but it was agreed that there is little we can do - other than keep discussing options – until lockdown and social distancing measures change significantly.

**@Ellen** to compile a list of all expenses for the production that have been paid out so far.

##### 4.2.2. Tickets

Sarah confirmed all online ticket purchases had been refunded.

Jane suggested we charge an admin fee in future, to cover what we get charged by TicketSource - **@Cindy** to put on agenda for discussion at AGM.

#### 4.3. Panto 2020 – Kevin & Jeannie

As per Covid-19 restrictions specified in 4.2.1, it was accepted that we may need to look at either moving the Panto to January 2021, or potentially having to cancel it altogether for this coming Christmas. If CJ is moved to the Spring, there simply may not be room for a Panto this year. **@Cindy** to speak to Kevin about it.

It was also noted that Ian Kidd was hoping his 'Rapunzel' would be performed in 2021 – this may have to be moved back a year.

#### 4.4. Roaches Coaches - Ian Kidd's radio play

Laura reported that Ian is half way through completing it and has been keeping in touch with Sam Yoffe about the production of it. Ian has suggested emailing one of the episode scripts around and holding auditions via Zoom, which everyone agreed was a good idea. **@Sarah** to email out to club once Ian has been in touch.

#### 4.5. Online play readings (additional agenda item)

Laura suggested having online play readings via Zoom would be a good way to keep the Club going and people's spirits up during lockdown. Everyone agreed it was a great idea. **@Everyone** to see what's out there that we could use, **@Cindy** to ask Kevin, **@Sarah** to ask Lesley Syme/SCDA.

The second Weds in May was suggested as an option for holding a reading night, **@Cindy** to send Sarah info to distribute as soon as a play is identified.

#### 4.6. Community events.

##### 4.6.1. Abbeyfield Killearn.

**@Cindy** to keep on agenda.

## 5. General news/planning

### 5.1. Children in performances

(To remain on agenda.)

### 5.2. Committee roles

Everyone happy with the latest version of the document - **@Cindy** to have a final check then **@Sarah** to publish online.

### 5.3. Club facilities & assets – general housekeeping

(All 5.3 to be kept on agenda **@Cindy**)

#### 5.3.1 Carpet store

**@Cindy** to follow up with Tony

#### 5.3.2 Costume store tidy

**@Cindy** have a proper look around and all thought it would be a good idea to get new costume team members to have a good look through to see what's there.

#### 5.3.3 Lighting loft tidy

**@Cindy** to follow up with Tony

#### 5.3.4 Stage movement

(To be checked with Paul)

#### 5.3.5 Rubber flooring

**@Laura** to talk to Mark at Macrobert once lockdown is over.

### 5.4. Annual Schedule

#### 5.4.1. Menzies Hall insurance

Due to renew on 25<sup>th</sup> May. Ellen has spoken to our insurers and they won't entertain adding the Hall to our policy. Another insurer advised us to wait until our own insurance is due, in September. **@Ellen** to follow up later in the year.

Ellen raised the point that we should have all our equipment etc. revalued before our next renewal. **@Ellen** to email Andrew Haslam and liaise with Tony and Sam about revaluing our technical assets.

#### 5.4.2. AGM – Thurs 3<sup>rd</sup> Sept 2020, Lesser Hall

As we don't know how the Covid-19 crisis is going to progress, all agreed that we should keep the current proposed date in the diary. Laura suggested moving it into the main hall, where we could achieve the required 2m social distancing. However, it was noted that, given the ages of many of our Members, any gathering may be tricky. It was accepted that we may need to postpone again.

As the end of May is our constitutional deadline for holding the AGM, when the Committee would usually be elected, it was agreed that we need to contact the membership to (a) update them on the Committee's current thinking regarding the AGM, (b) inform them that all current Committee Members and Office Bearers are happy to remain in their roles until such times as the AGM can be held and, (c) invite feedback to ascertain whether the Members

are happy with the proposals and if anyone has any further suggestions as to how we might proceed. **@Sarah** to send mailshot at the end of the current lockdown phase.

#### 5.5. Sports Club

##### 5.5.1. Jotform for social membership

Sarah confirmed that the form has been created and Sandy has approved it. **@Sarah** to upload to membership page on website for next year's applications.

#### 5.6. SCDA

##### 5.6.1. Scoring of plays.

As Paul hadn't had any response from Orkney and it is a year since the issue arose at the 2019 Eastern Division Final, it was agreed that we will 'park' it for now and just keep an eye on what happens in future years, raising it again if necessary.

##### 5.6.2. Meetings

DONM: September AGM. **@Sarah** to relay updates from John Biggam as they are received.

#### 5.7. Menzies Hall Committee

##### 5.7.1. Defibrillator training

**@Sarah** to send Wendy P list of FADS members interested in training.

##### 5.5.2. DONM: 16<sup>th</sup> June 2020

**@Sarah** to ask Wendy what their plans are.

## 6. Growing capacity – future plans for club

#### 6.1. Refurb of stage area

##### 6.1.1. Ebay vari-light returns policy

Cindy reported no returns policy, so we won't be pursuing it.

#### 6.2. Grant opportunities

All Committee members to keep an eye out. **@Cindy** to keep on agenda.

## 7. Communications & Publicity

#### 7.1. General

#### 7.2. Upcoming productions

#### 7.3. Update of Club logo

Sarah presented idea and everyone liked concept, agreeing it was more cheerful. **@Sarah** to make a few tweaks and send around the Club in due course.



**FINTRY  
AMATEUR  
DRAMATIC  
SOCIETY**

## 8. Social Committee

8.1. *Matters Arising: Matriarch viewing & Journey's End DVD*

@Rowena to speak to Alan re. Matriarch.

8.3. *FAFTAs, 2<sup>nd</sup> May*

Cancelled.

8.4. *Play readings*

Via Zoom for now, as per item 4.5.

8.5. *Future plans*

Casino night.

Everyone agreed we need a social gathering as soon as lockdown is over. @Cindy to put on agenda for next meeting. Rowena confirmed Social Committee would be happy for main Committee to take over the planning of this.

## 9. AOCB

## 10. DONM

Wednesday 27<sup>th</sup> May, 7:30pm, via Zoom

@Cindy to send Zoom invitations.