



**FADS COMMITTEE MEETING**  
**Monday 7<sup>th</sup> December 2020 via Zoom**  
**Commencing at 7.30pm**

**MINUTES**

**In the Chair:** Kevin Boland

**Present:** Sarah Walker, Anna Foran, Rowena Laing, Andy Barr, Gerry Eckersley, Jeannie Woodburn

**Apologies:** Laura Cranstoun

Note: Items in grey are to remain on Agenda until normal Club activities can be resumed.

**1. Welcome and apologies**

**2. Minutes of 9<sup>th</sup> November meeting: Matters Arising**

*2.1. Matters Arising*

2.1.1. Confirmation of how to proceed for this year with 5<sup>th</sup> Ordinary Member.

It was agreed that there should be flexibility with the number of Ordinary Members, as it was felt we should not turn away people who wish to serve on the Committee. It was decided that the best way to do this is to insert the word 'normally' into the Constitution where it currently states 'four Ordinary Members'.

The difficulty the Club has almost every year finding someone to fill the position of Chair was also discussed and it was agreed that we should put forward the idea of electing a Vice-Chair for the second year of the Chair's two-year term, the intention being that they would then step forward to the position of Chair the following year.

**@Sarah** to draft amendments to the Constitution and put on the Agenda for the next AGM.

**3. Treasurer report**

*3.1 Finances*

Current Acc balance: £760.44

Deposit Acc balance: £5,205.56

Notable activity: Ian Kidd has subscribed to Cleanfeed at £15 a month, which he is paying and claiming back. There are no outstanding bills.

3.1.1. How the reimbursing of expenses benefits SCDA.

Anna reported back that Ellen is unclear why we do this. **@Anna** to speak to Sheila or Tony for clarification so we can then decide whether to proceed with the practice.

3.1.2. Annual Direct Debit for members.

Sarah suggested members could simply set up an annual Standing Order if they wanted.

**@Anna** to check with the bank what the process is for Direct Debits.

### 3.2 Membership

Current member numbers: 36 adults, 1 student. 59 receiving MailChimp Member mailshots, as last year's members are still receiving them (procedure for removing non-members after 3 months relaxed due to Covid.)

## 4. Productions 2020-21

### 4.1. Roaches Coaches

Episode One should be completed and published later this week

Ian has requested help putting up posters. **@All Committee** to let Ian know if they can help.

**@Sarah** to update website and online listing outlets.

### 4.2. Housebound - SCDA One Act Play Festival 2021

#### 4.2.1. Anna's feedback from Stirling District meeting.

Entries for Stirling District don't need to be confirmed until 13<sup>th</sup> March.

Dates for competition:

24<sup>th</sup>-26<sup>th</sup> June - Eastern Division Final, St Andrews (Byre)

2<sup>nd</sup>-4<sup>th</sup> Sept - Scottish Final, Venue TBC

24<sup>th</sup>-25<sup>th</sup> - British Final, Rhyl

There was a discussion about how to proceed with the District round: should it be an open competition again or should the three that went through this year automatically proceed to the Divisional final, effectively just carrying on from where we were forced to suspend the competition in March. All agreed that automatic progression is fair - **@Sarah** to email Lesley Syme with our feedback.

### 4.3. Calamity Jane – currently on hold until Autumn 2021 (to be reviewed in early Spring)

#### 4.3.1. General production update.

It was noted that if we were to stage Calamity in September, that would clash with One-Act finals and potentially mean 3 cast members working on two productions. It was agreed that we could push the 2021 panto to January 2022 and stage Calamity in Oct/Nov 2021.

**@Rowena** to set up meeting in Jan to discuss with Cindy and production team, check licensing availability and gauge appetite with cast, then report back to Committee in Feb.

### 4.4. Christmas 2020

#### 4.4.1. Report on Christmas Capers.

Good fun, 7:30pm-9pm, 10 members. Gerry mentioned that Tony showed old production photos and suggested we could have a whole social evening around those.

#### 4.4.2. Roaches Coaches song – not happening, as technically too difficult to do.

### 4.5. Future productions

#### 4.5.1. Beauty & the Beanstalk 2021

Reading evenings confirmed for Feb - **@Sarah** to update website & send mailshot this week.

#### 4.5.2. Rapunzel – Panto 2022

**@Kevin** to ask Ian/Laura if they plan to direct.

#### 4.5.3. Other ideas.

**@Andy** to speak to Gavin about any panto or other production ideas he might have, as it is evident he is keen to be actively involved.

#### 4.6. Tickets

##### 4.6.1. Minimum ticket prices.

It was agreed that we have undersold ourselves as a club in the past and that, rather than setting minimum prices, we should have 'standard' prices which could then be adjusted in consultation with directors, if required. The following was suggested: Musicals £12, Pantos £10.50, Plays £8.50. **@Kevin** to speak to Jane and ask her to put together a proposal for standard prices and concessions. **@Sarah** to invite Jane to next meeting.

##### 4.6.2. Passing admin fee on to customers: full amount through TicketSource or an additional standard amount on the price?

It was agreed that if we increase our prices, we should simply factor the admin fee (c.80p per ticket) into the price and continue to pay the charge ourselves through the TicketSource website.

#### 4.7. Community events

##### 4.7.1. Abbeyfield Killearn

##### 4.7.2. New community venues for consideration, incl. Killearn & Balfron.

## 5. General news & planning

### 5.1. Annual Schedule

Committee agreed it seems to be comprehensive.

Sarah reported Mairi has all info on PVG forms required, just waiting for her to drop them off with Rowena.

### 5.2. Committee roles

#### 5.2.1. Document to be discussed at next meeting. **@All** to review.

### 5.3. Community events / activities

#### 5.3.1. New 'youth/community outreach' working group.

**@Laura** is going to speak to a former colleague at the Macrobert who has experience in running similar projects and may be willing to share materials. She's trying to organize a Zoom meeting to discuss process for 'a play in a week' etc. and putting together an outcomes document.

In terms of ages we should be targeting, Kevin suggested focusing on secondary schools, who can then liaise with their 'feeder' junior schools.

Gerry has spoken to Grace Shaw, who said that there are lots of children at Balfron High that would be keen.

### 5.4. Club facilities and assets – general housekeeping

An issue was raised over the maintenance/airing/dehumidifying of the Green Room since we stopped using the hall in March. Has it been checked? **@Rowena** to speak to Tony & Lorna and arrange checking it over.

#### 5.5. *Sports Club*

#### 5.6. *SCDA*

#### 5.7. *Children in performances*

Admin / process to be reviewed – could document be simplified?

#### 5.8. *Menzies Hall Committee*

5.8.1. Matters Arising: **@Cindy** Decorating lesser hall. **@Sarah** sent Wendy P list of FADS members interested in training.

**@Sarah** to report when Wendy has confirmed DONM

## 6. Growing capacity – future plans for Club

### 6.1. *Change of Club name*

Kevin suggested putting out a simple 'yes' or 'no' poll to members, asking whether they would be interested in looking at options for a name change. **@Gerry** to look at Doodle poll or similar. **@Sarah** to check out Mailchimp.

### 6.2. *Grant opportunities*

None currently.

### 6.3. *Refurb of stage area*

## 7. Communications & Publicity

### 7.4. *General*

59 Members on Mailchimp & 143 on website contact list for blogs.

Only 19 Members are currently registered on website for Members' page – **@Sarah** to send reminder out about how to register.

Member list on Google docs - **@All** to check they can get access okay. Any problems, Sarah can download and email an Excel spreadsheet.

### 7.5. *Upcoming productions*

### 7.6. *Update of club logo*

On hold until we have explored possible name change.

## 8. Social Committee

### 8.1. *Burns Bash!*

Agreed on **Thurs 21<sup>st</sup> Jan** for Zoom Burns party. **@Sarah** to email out to ask members for Scottish-themed contributions, similar to the Christmas Capers. **@Rowena** to speak to all former social committee members to discuss plans & Gerry said she's happy to join. Jackie & David confirmed (via text with Gerry!) they are free on the 21<sup>st</sup> and happy to contribute.

#### 8.2. *Future plans*

Following his photo-show at the Capers evening, the social committee will liaise with Tony about a photo evening & possibly video excerpts of past performances. Sarah noted we should try to archive as much as possible on the website for members to access.

*8.3. @Rowena to speak to Allan re Matriarch viewing; Journey's End DV*

*8.4. FAFTAs*

*8.5. Casino night*

## 9. AOCB

## 10. DONM

**Monday 11<sup>th</sup> January, 7:30pm.**