



FADS SHORT COMMITTEE MEETING
Thursday 12th March 2020 in Lesser Hall, Fintry
commencing at 6:30pm

MINUTES

In the Chair: Cindy Gray.

Present: Sarah Walker, Ellen Ross, Rowena Laing, Paul Anderson, Jane Stephenson, Laura Cranstoun.

Apologies: None.

Grey highlight means not discussed.

1. Welcome & apologies

2. Matters Arising

2.1. General maintenance & equipment

2.1.1. *Curtain cleaning & repair*

Done.

2.1.2. *Red curtains creeping*

2.1.3. *Bar cupboard lock in Green Room*

2.1.4. *Box for silver/gold slash curtain.*

@Paul has timber - still to make lid. Hall Committee are chasing it up (see 5.7.2. below)

2.2. Miscellaneous

2.2.1. *Lanyards.*

Sarah ordered these and everyone is happy. @Sarah to get inserts printed for CJ.

2.2.2. *Pouches for radio mics.*

Wendy has made pouches but currently they are on thin ribbon. Cindy & Laura pointed out they need to be on wide elastic belts. @Rowena to follow up.

2.2.3. *Booster seats for children*

2.2.4. *Machine for viewing VHS tapes of old performances*

3. Treasurer report

3.1 Finances

Current account £590.04, deposit account £8,203.59

3.2. Membership

4. Productions 2019-20

4.1. Housebound – SCDA One-Act Play Festival 2020

4.1.1. *Red Rag set*

Since it had been brought to the attention of the Housebound team and the Committee that the set for Red Rag Theatre's production of 'It's Behind You' was a straight copy of the original professional production, with some identical items hired, it was discussed whether a letter should be sent to Stephen Lambert. It was carried by 4 votes to 2 that we should send a letter, stating that we would like to see the rules of entry amended so that sources of set, costume and/or direction are stated up front. **@Sarah** to draft and circulate for approval.

- 4.1.2. The Proctor Trophy was found in Timpsons and returned to Lesley Syme. Given the value of this and other trophies within SCDA, it will be recommended to recipient FADS directors (including Housebound) that they leave trophies in the care of SCDA and that if they want to hold onto it for the year, they, not FADS, will be held responsible for its return or replacement.

4.2. *Spring Musical: Calamity Jane*

4.2.1. *Coronavirus (COVID-19)*

Given the current situation, we all agreed that the cast should be consulted in order for a decision to be reached about postponing until later in the year. Rowena confirmed that the publisher had been in touch regarding licensing to confirm that there would be no problem postponing, although they would need us to supply a new date. **@Rowena** to communicate with them once a decision has been reached. **@Sarah** to check about refunds via TicketSource.

4.3. Killin Comedy Festival (15th & 16th May) & EK RepFest (5th to 9th May)

4.3.1. *The Worst Day of My Life*

4.3.2. *CJ Skits @Cindy & @Rowena*

4.4. *Paddington/Christmas 2020*

- 4.4.1 Matters Arising: **@Laura** to speak to Ian re. Rapunzel for 2021. Gavin has Babes in the Wood – to be discussed.

As Kevin has been unable to get the licence to perform Paddington, Jane reported that Kevin and Jeannie had a panto they were prepared to put on in 2020. The committee agreed to support this. **@Cindy** to speak to Kevin about timing in light of postponement of CJ.

4.5. *Roaches Coaches- Radio play*

- 4.5.1. Matters Arising: Next step is to get a group of interested people together for a read-through. **@Sarah** to liaise with **@Laura** to get info from Ian to send around club to gauge interest.

4.6. *Autumn Productions*

4.7. *Community events.*

4.7.1. *Abbeyfield Killearn.*

Sarah has already sent an email to Barbara at Abbeyfield to say we will not be moving forward with a CJ-themed visit while there is still a Coronavirus threat but hope to reschedule later in the year.

5. General news/planning

5.1. *Children in performances*

(To remain on agenda.)

5.2. *Committee roles*

5.3. *Club facilities & assets – general housekeeping*

5.3.1. *Carpet Store – carpet disposal*

Paul reported this had not yet been done as the flood precluded the carpet shift and disposal. Tony and Sports Club to arrange date to revisit. **@Cindy** to follow up

5.3.2. *Costume Store tidy*

5.3.3. *Lighting Loft tidy*

Sat 15th Feb – Cindy & Tony made a start but Tony has said he will keep working on it.

@Cindy to follow up

5.3.4. *Stage movement - @Paul*

5.4. *Annual Schedule*

5.4.1. *Hall insurance renewing 25th May*

@Ellen to now speak to our insurer about moving the Hall onto our policy and get other quotes.

5.4.2. *AGM*

All agreed to Thurs 14th May, 7:30pm in Lesser Hall. **@Sarah** still to notify members.

5.5. *Sports Club*

5.5.1. *Report on Meeting – Cindy & Ellen*

(Please note that these are draft notes - @Cindy to chase Sandy and Brenda for agreement)

Membership

- Agreed 'census' date for payment of fees from FADS to Sports Club of 30th Sept. This will include actual fees received plus any projected additional memberships expected during the year.
- The following year will review projected costs and make adjustments to the follow year's payments accordingly.

We should include sports club social membership in the online forms for FADS membership (can we do a form that ensures full completion of automated data entry). We can amend the current sports club form to include social membership only, and make it clear that if FADS members want to join any sports club sections, they should complete another form direct with the sports club and ask for a £15 reduction. **@Sarah** to make Jotform, to be emailed directly to the Sports Club. **@Ellen** to send Sarah what info needs to go on.

- FADS members can get their membership cards direct from sports club, or even leave them there all year (no need for FADS personnel to collect and distribute them).

Costume store

- Grant for LEDs has been secured and store lights will be replaced accordingly
- General maintenance: FADS should first check if bulb at fault and, if so, replace it. If not, the sports club will repair.
- The extractor fan will be rewired when lights are replaced so it can be left on independent of lights.
- Heating unit has been installed and is not taking up any useful space.

5.6. *SCDA*

5.6.1. *Matters Arising:*

Proctor Trophy: See point 4.1.2. above.

5.6.2. *Meetings*

Next meeting Weds 1st April in Thornhill - **@Cindy** agreed to attend.

Next year, the Eastern Division Finals will be held in our district. **@Cindy** to liaise with SCDA to offer Menzies Hall and go over facilities to check whether it would be suitable.

5.7. Menzies Hall Committee

5.7.1. Matters Arising:

Keyholders: Sheila and Maggie have looked at the proposed keyholder list but would like to retain control over key allocation.

Decorating Lesser Hall

Entertainment licence: we are covered for up to 250 people in the hall.

5.7.2. March 4th meeting – Sarah report

- Noticeboard is costing more than expected, so they have applied for a grant and will hear back on 16th March
- Box lid is on their agenda!
- They are getting a quote for double glazing to discuss with the council
- The ceiling heaters were installed by the council, so Maggie is liaising with them to arrange repair of those not working
- Tony is going to repair the urn in the kitchen and if not possible, they will get a new plug-in one, so possibly no need for FADS to get one as well.
- Defibrillator training was discussed, as many people haven't had it for a while.
@Sarah to check who in FADS has had it and when.

5.7.3. DONM: Tues 16th June 2020

Who's attending TBC at next meeting.

6. Growing capacity – future plans for club

6.1. Refurb of stage area

6.1.1. Rubber flooring – using money from Caram Trust

6.1.2. Deadening of back wall

6.1.3. Other items required – Matters arising

Urn

@Paul removing heater in Green Room

@Cindy regarding new vari-light on eBay

6.2. Grant opportunities

7. Communications & Publicity

7.1. General

7.2. Upcoming productions

7.3. Update of Club logo

@Sarah to bring suggested design to next meeting.

8. Social Committee

8.1. Matters Arising: Matriarch viewing & Journey's End DVD

8.2. FAFTAs, 2nd May

8.3. Casino night

8.4. Play readings

8.5. Future plans

9. AOCB

10. DONM

Wednesday 22nd April 7:30pm at Spinners Well (Ellen's)