



## FADS COMMITTEE MEETING

Wednesday 5<sup>th</sup> February 2020 at 40 Main St, Fintry  
commencing at 7:30pm

### MINUTES

**In the Chair:** Cindy Gray.

**Present:** Sarah Walker, Ellen Ross, Rowena Laing, Paul Anderson, Jane Stephenson, Laura Cranstoun.

**Apologies:** None.

#### 1. Welcome & apologies

#### 2. Minutes of 8<sup>th</sup> January meeting and Matters Arising

It was confirmed that the Minutes of the last meeting were approved via email.

##### **2.1. General maintenance & equipment**

###### *2.1.1. Curtain cleaning*

Paul, Lorna & May have checked the curtains. They will be taken down on Sunday 16<sup>th</sup> Feb, cleaned, mended and re-hung on Tuesday 18<sup>th</sup> Feb from 6pm (before rehearsal). **@Ellen** to ask CJ cast members if they can be there, as the heavy curtains require multiple bodies to support the weight while they're re-hung.

###### *2.1.2. Red curtains 'creeping' issue*

Paul reported that Tony has a new section that he will fit. **@Paul** to report back in due course.

###### *2.1.3. Bar cupboard in Green Room.*

**@Paul** still to redo the locking mechanism – getting metal from Menstrie.

###### *2.1.4. Box for silver/gold slash curtain.*

**@Paul** has timber - still to make lid.

###### *2.1.5. Lights in costume store.*

Bruce Mearns has been in and fixed the light upstairs, which was completely out. He reported one of the lights had been a particular fire hazard! The rest of the lights and putting the fan on a separate switch are both electrician jobs and still on the list for Sandy to do as/when he gets the grant he's applied for - **@Paul** to keep an eye on.

###### *2.1.6. Blair Drummond borrowed staging.*

This has been returned and Gavin Marshall has offered his help in the future if we need him.

###### *2.1.7. Lighting board for vari-light.*

Tony had reported that it wasn't working. He's been in touch with the supplier, who is sending a new board. Tony will report whether this fixed the problem.

###### *2.1.8. New radio mics?*

Cindy has spoken to Sam, who doesn't think we need any more at the moment – we have

12 good ones and a further 5-7 less reliable ones. He suggests we could do with other mics to cover general stage sound and/or different ones for recordings (as well as a multi-track sound recorder).

## **2.2. Miscellaneous**

### *2.2.1. Lanyards.*

Sarah shared a sample (1cm, pink) and reported that the 2cm version has more colour options and is the same price (£9.99 for 10). As postage is £8.50, it was felt we may as well get a good number that will last for a while. Clear tag holders are £13.99 for 50. Committee agreed **@Sarah** to order 50 bright pink, 2cm lanyards and 50 tag holders.

<https://www.ribbonworks.co.uk/1cm-plain-lanyards.cfm>

<https://www.amazon.co.uk/Plastic-Holders-Lanyards-Tomorrow-Portrait/dp/B0799QBGB2>

### *2.2.2. Pouches for radio mics.*

Having researched these, Laura reported it was recommended to her that we make our own pouches, but what we may need are full mic belts. **@Laura** to borrow one from the Macrobert for us to see/try.

### *2.2.3. Child booster seats.*

Cindy noted that if we want to proceed with these, we will have to speak to the Hall Committee first regarding storage. **@Laura** to investigate suppliers and prices.

### *2.2.4. Young Farmers handover.*

Cindy reported that this went well and the Green Room was left in good condition. However, they did not clean the stairs, which need doing. **@Rowena** to speak to them on Thursday 6<sup>th</sup>.

### *2.2.5. Army uniforms.*

Jane brought them to the meeting and will pass on to Helen for the costume store. **@Jane** to ask if person donating would like a pair of tickets to CJ.

## **3. Treasurer report**

### *3.1 Finances*

Current account £886.26, deposit account £9,203.21.

Panto made a profit of £4,729.53.

Gavin was delighted that he was credited in the panto programme and even more delighted to receive a fee!

### *3.2 Membership*

No change from last month.

## **4. Productions 2019-20**

### *4.1. Housebound – SCDA One-Act Play Festival 2020*

**@Paul** to confirm with Stuart Dick about being on stage crew.

Ellen confirmed the royalty fee of £30 has been paid.

**@Sarah** to send reminder to membership about attending 4<sup>th</sup> March dress rehearsal the week before. Paul has also invited Red Rag and the Young Farmers.

### *4.2. Spring Musical: Calamity Jane*

#### *4.2.1. General production report*

Rowena & Cindy reported that it's been something of a tricky start, with Ian Kidd having to withdraw and trying to put together the musical side – however it's coming together.

#### 4.2.2. *Costumes*

Helen and Rowena are visiting the costume hire store on Friday 7<sup>th</sup>.

**@Rowena** to speak to Helen again about putting together a team to help with costumes.

#### 4.2.3. *Tickets*

Sarah reported just under 200 tickets sold already.

22 Citizens Theatre people have confirmed for the matinee - **@Jane** liaising regarding hard copy tickets.

Susan Maxwell was the winner of the Christmas raffle for a pair of tickets - **@Jane** to confirm night with her.

#### 4.2.4. *Publicity*

Posters are almost all up. Sarah confirmed print and online outlets have all been covered.

#### 4.2.5. *Raffle prizes*

Cindy confirmed Blair Drummond has donated 2 family tickets for the Safari Park.

**@Sarah** is getting vouchers from The Woodhouse.

Wonderland in Balforn is closing down and will give us some items **@Cindy**.

Charities: Laura suggested [Diabetes UK](#) and [Endometriosis UK](#); Rowena suggested the Stirling food bank. **@Cindy** to ask cast for any more suggestions then cast will vote on which two to support.

#### 4.3. *Killin Komedly Festival (15<sup>th</sup> & 16<sup>th</sup> May 2020) and [E.K. RepFest](#) (5<sup>th</sup> to 9<sup>th</sup> May 2020)*

'The Worst Day....' – role of the nurse still TBC, as Laura C may not be able to commit.

CJ scenes to be decided **@Cindy** & **@Rowena**.

#### 4.4. *Paddington / Panto 2020*

Cindy has spoken to Kevin about timing and production of Paddington. He will look into involving more people if it is to be a Christmas production and, given the problems with the licence, is also open to doing it as a Spring production. **@Cindy** to check if there is any update on licence before April meeting.

Gavin has a Babes in the Wood panto script that his friend wrote and David Smith may be happy to direct, providing he can get the right production team.

Final Committee decision on panto to be made in April.

Ian Kidd is keen for his Rapunzel to be in 2021.

Sarah suggested a poster design competition for the Juniors, which everyone thought was a good idea. **@Sarah** to progress in due course.

#### 4.5. *Roaches Coaches - Ian Kidd's radio play*

Ian has finished the rewrite for Ep.1 and is on Ep.2. He's spoken to Sam about recording. Nigel Pope has also kindly offered resources from his media company.

Next step is to get a group of interested people together for a read-through. **@Sarah** to liaise with **@Laura** to get info from Ian to send around club to gauge interest.

#### 4.6. *Community events.*

##### 4.6.1. *Abbeyfield Killearn.*

Barbara got back to Sarah at the end of January and likes the sound of Calamity. Saturday afternoons are best but they can be very flexible. **@Cindy** and **@Rowena** to decide on songs/scenes in due course.

## 5. General news/planning

### 5.1. Children in performances

(To remain on agenda.)

### 5.2. Committee roles

**@Sarah** to circulate updated document for input from rest of Committee.

### 5.3. Club facilities & assets – general housekeeping

#### 5.3.1. Green Room tidy report

Went very well!

#### 5.3.2. Costume Store tidy

Sheila and Helen have got this underway. **@Cindy** would like to have a proper look around and all thought it would be a good idea to get new costume team members to have a good look through to see what's there.

#### 5.3.3. Lighting Loft tidy

Sat 15<sup>th</sup> Feb – Cindy & Tony. Also to sort out the carpet that's in the shed by the costume store, which Kayt Howell would like removed. **@Cindy** to organize and hoping that **@Paul** might be able to help with carpet disposal.

#### 5.3.4. Stage movement

Paul noted during the YF's variety show how much the stage floor moves when there are a lot of people on it. The result is the light fittings in the Green Room are affected. **@Paul** to make some removable pillar supports to minimize springing movement.

### 5.4. Annual Schedule

#### 5.4.1. Trip to / visit from other clubs

Wait to see what goes on with SCDA one-acts and other spring festivals. **@Everyone** to keep an eye out for ideas & relationships with other clubs.

#### 5.4.2. AGM

All agreed to Thurs 14<sup>th</sup> May, 7:30pm in Lesser Hall. **@Sarah** to notify members.

Chair and Treasurer both vacant – Cindy and Ellen to stand down from Committee, after 2 years in office.

Jane stepping down after 2 years; Rowena, Laura & Paul happy to be nominated for re-election.

### 5.5. Sports Club

#### 5.5.1. Meeting in March

**@Cindy** & **@Ellen**.

### 5.6. SCDA

#### 5.6.1. Matters Arising:

Proctor Trophy: Tony had it last and has mislaid it somewhere. He has informed the SCDA and is looking for it! **@Cindy** to inform Lesley Syme.

Sarah reported back that SCDA were thrilled with our contribution to the Library.

Lesley Syme clarified the 'one entry per club to progress' rule: it was our raising of the various issues at last year's Eastern Division final that prompted them to review all their rules!

Insurance for trophies is up to us if we retain them. We do have the option of giving them back to SCDA following the presentation & photos, which it was agreed may be the best route going forward, to avoid any loss/damage/insurance issues for us.

#### 5.6.2. *Meetings*

David Smith in attendance at Stirling District meeting tonight at Cowane Centre.

#### 5.7. *Menzies Hall Committee*

##### 5.7.1. *Matters Arising:*

Insurance: They are open to us getting a quote for joint insurance - **@Ellen** to follow up.

Keyholders: Sheila and Maggie have looked at the proposed keyholder list and agree with most. **@Sarah** to liaise with Sheila over getting our various sets of keys.

Decorating Lesser Hall: They are happy for us to do this. Revisit after Calamity and firm up on ideas. Also to discuss with other Hall users to check everyone okay with it. **@Cindy** to put on agenda for next meeting.

Entertainment licence: The Hall has an Entertainment Licence but are unsure what it covers.

**@Laura** to check with Macrobert.

##### 5.5.2. *DONM: 4<sup>th</sup> March 2020*

**@Sarah** attending.

## 6. Growing capacity – future plans for club

### 6.1. *Refurb of stage area*

#### 6.1.1. *Rubber flooring*

Paul has researched and found it costs around £280 for an 8m x 5m piece – we would need four of those. **@Paul** to speak to Barbara to find out more about the flooring that was used for Dance Derby. (Also see 6.1.3. below.)

#### 6.1.2. *Deadening of back wall*

Tony & Sam are doing this & have sourced light grey fabric, which needs to be fireproofed. All in hand. **@Cindy** to report back.

#### 6.1.3. *Donation of £1,000 from Caram Trust (Caroline Cuthbert)*

It was felt that we should try to put this towards one specific thing; all agreed that we should proceed with the rubber flooring – ‘The Caram Floor’. **@Paul** to get formal quote.

#### 6.1.4. *Other items required*

Jane suggested that we should invest in our own urn for the kitchen and also possibly a FADS vacuum for the Green Room. The urn could be stored in the Green Room where the disconnected heater currently sits - **@Paul** to remove it, along with the broken dehumidifier.

Tony has sourced a new vari-light on eBay for a very good price, which he would like to buy. It was felt we shouldn't rush into this until the condition and returns policy have been clarified. **@Cindy** to liaise with Tony.

### 6.2. *Grant opportunities*

All Committee members to keep an eye out.

## 7. Communications & Publicity

### 7.1. *General*

Sarah confirmed Mailchimp has 60 subscribed members and website has 138 active contacts.

Our Flickr Premium account (where all past production photos are stored) is up for renewal at £55.88.

### 7.2. Upcoming productions

Sarah confirmed the latest submissions for Calamity:

- Parklife Feb/March – flyer and blurb
- Killlearn Courier – posters & blurb
- Scene magazine – poster
- What's on Stirling website: <http://www.whatsonstirling.co.uk/event/083505-calamity-jane/>
- The List, Visit Scotland website: <https://www.list.co.uk/event/1477626-calamity-jane-the-musical/>

### 7.3. Update of Club logo

Sarah suggested we consider updating the Club logo, which she feels is a little 'sinister' looking! Everyone open to this, although it would certainly need to be discussed at the AGM. @Sarah to bring suggested design to next meeting.

## 8. Social Committee

### 8.1. Matters Arising: Matriarch viewing & Journey's End DVD

@Rowena to speak to Alan re. Matriarch.

### 8.2. Burns Quiz Night report

Seemed to go well – profit of £148, to go towards cost of FAFTAs.

### 8.3. FAFTAs, 2<sup>nd</sup> May

Social Committee to meet asap to discuss who might be able to contribute: music, compere, etc.

### 8.4. Play readings

### 8.5. Future plans

Casino night – possibly in November?

## 9. AOCB

Cindy mentioned that a lot of VHS tapes of old performances were unearthed in the Green Room clear out. To be reviewed on a VHS machine to assess quality and all viable tapes to be digitized and archived.

@Cindy to check whether Tony has a machine.

## 10. DONM

Thursday 5<sup>th</sup> March, 6:30pm, Green Room.

Shorter meeting before rehearsal to discuss only most pressing matters, notably the AGM. Next full meeting in April.